



TE KURA O TE TAUAWA
HALSWELL SCHOOL
Learning To Thrive

MINUTES OF MEETING

HALSWELL SCHOOL BOARD
Tuesday 13 December 2023

PRESENT

Rob Dixon (Chairperson), Stuart Cameron (Principal), Michelle Bishop, Natasha Buckby, Sara Robb, Tania Shuker, Rachel Ono

Apologies: Claire Harris

Guests: Cathie Zelas, Tracey Mora, Heather Burnby, **Meeting Opened:** 6.05 pm

1. ADMINISTRATION

1.1 Karakia, Welcome

1.2 Previous Meeting Minutes

The Board approved the minutes of the previous meetings held on 15 November 2022.

Moved: Rob **Seconded:** Michelle **Approved** ✓

1.3 Actions From Previous Minutes

Completed.

1.4 Correspondence

Nothing new.

1.5 Standing Admin Items

None this month

2 MONITORING/REVIEW

2.1. Curriculum

Student Wellbeing Survey Report

2022 Children's Wellbeing Action Plan

Cathie: NZCER survey available Years 5 - 8 last time this was done was 2021. Some of our goals this time were to see if things we had implemented had taken affect. The survey was also made available for Years 0-4 (age appropriate and done face to face not online like Years 5 - 8)

Next time we do the Years 0-4 we would review the categories and reduce them.

The data shows the information is generic and not related to one particular area of the school.

NZCER no longer have the national norms so we are unable to compare to other schools.

Lead Team have had good discussions around this, we will use this to look forward next year.

Recommendations:

As the information the fairly general now is not the right time to do anything. Any new initiatives and information will be discussed at the ToD start of next year. The Pulse surveys show a more positive view.

Further investigations: Positive Educations programmes.

PB4L to be used to enhance outcomes further. There are lessons each week to promote positive behaviour,

This is focused on knowing the values, now we have that in place we will work on the anti bullying behaviour. Part of the bullying lesson is identifying what bullying actually is. So some work will be done to help children understand the differences.

Years 5-8 data is anonymous so you don't know who the individuals are: bringing in student voice will help get better information.

The fact it is being talked about in itself can help particularly for those that have seen incidents and want to know someone has heard them. They will result in moving to more a positive psychology.

Positive Education and cultural change will take time.

2.2. Principal's Report

We have had a big influx of Covid from Week 7 of this term with 40 confirmed cases, it hasn't snowballed but grew by a few cases each day.

Art exhibition was a highlight, good turnout by parents and reinforced that if students are preparing for an actual audience they put a lot more effort into the end result.

Parent helpers afternoon tea was the best turnout we have had, it showed having it in conjunction with the Art Exhibition it increased attendance.

Teacher/Principals collective.

They have announced an increase in more staff days, this will be around the refresh of curriculum.

There is a national timeline so it is mapped out over the time to coincide with new curriculum.

Personnel: New TA Ōtāwhito. Gardiner interview to be done:

Road safety plan to still slowing moving ahead.

Thank you to the Board from the staff for their support. The year has felt divided into two due to Covid-19. The later part of the year has felt more involved and normal, compared to the start of the year still very much isolated and cut off.

Moved: Stuart **Seconded: Rob Approved** ✓

2.4 Finance Report

December Finance Committee Minutes:

Sara: Taken as read.

November Finance Reports:

Sitting 88% of budget, donations at 92%. Rebecca to target Year 8's before they leave.

Looking to provide better advice to parents for upcoming costs.

Overuse / Banked Staffing still over hopefully level off once we are no longer paying for relievers..

Positive: Good savings being made after move to AoG scheme for heat,light,water.

Rebecca has been working with the banks and will transfer across the funds held on term deposit once they mature.

Any unused Hauora Funds at the end of each year will now be used to offset over-spends on camp and swimming.

PTA will subsidise camp for Years 7&8 next year (\$50 per student). Trying to refine details behind activities. Teams will start to say what things will cost so the Board can make informed decisions regarding potential loss.

Moved: Rob **Seconded:** **Approved** ✓

2.5 Communications Report

Board news: newsletter.

2.6 Property

Nothing to report, mainly discussed the 10 Year Property Plan. Discussion with Ministry about why a school that is ten years old gets the same funding as a school that is one year old. We are reaching the point when replacement for equipment such as heat pumps could come due.

Moved: Rob **Seconded:** **Approved** ✓

2.7 Health & Safety

H & S minutes:

No major incidents: The whirly gig still causes issues students have been reminded about proper use. We will continue to monitor this.

Covid was discussed under wellbeing.

Staff do have measures in place to help get students through till the end of the year as everyone is showing signs of being exhausted.

Schooldocs will be discussed in the H&S meeting moving forward.

Vanuatu will be going ahead in principle as we have 21 applicants, deposits have been paid.

3. OTHER AGENDA ITEMS

5. Next meeting

Upcoming Board Meeting Dates 2023:

Term 1

- Tuesday 14 February (Week 3)
- Tuesday 21 March (Week 9)

Term 2

- Tuesday 16 May (Week 4)

- Tuesday 20 June (Week 9)

Term 3

- Tuesday 25 July (Week 2)
- Tuesday 15 August (Week 5)
- Tuesday 19 September (Week 10)

Term 4

- Tuesday 17 October (Week 2)
- Tuesday 21 November (Week 7)
- Tuesday 12 December (Week 10)

Meeting closed: 7.20 pm



CONFIRMED _____

Presiding Member

_____ 2022