



**TE KURA O TE TAUAWA**  
**HALSWELL SCHOOL**  
*Learning To Thrive*

**Board of Trustees Agenda**

Tuesday 20th September 2022

<b>1. Administration</b>		
<b>Item</b>	<b>Reference</b>	<b>Led by</b>
Karakia	Karakia Timatanga	Rob
1. Welcome and apologies		Rob
2. Previous Minutes	Previous Minutes	Rob
3. Election of Chair and Deputy Chair	Election of Chairperson Election of Deputy Chairperson Speaking rights	Heather
4. Actions from previous minutes	Actions from previous Minutes	Rob
5. Correspondence	Correspondence	Michelle
6. Admin - standing items •	Board Register Change in Board Membership <i>(for new board members only)</i>	Michelle
<b>2. Monitoring/Review</b>		
1. Curriculum	Attendance Report	Tracey
2. Principal's Report	September Principal's Report	Stuart
4. Finance Report	August Financial Reports September Finance Minutes	Natasha
5. Communication		Natasha
6. Property	September Property Minutes	Rob
7. Health & Safety		Michelle
<b>3. Other Agenda Items</b>		

3.1 Committees	Structure Delegation of responsibilities	Rob
<b>4. Public excluded</b>		
1. Public Excluded Minutes	PE Minutes from previous meeting	Rob
2. Public Excluded	Public Excluded	Rob
3. Complaints Register	None	Rob
<b>5. Meeting close</b>		
1. Next meeting/s	NZSTA Board Training Tuesday 18 October (7pm) Board meeting TBC	Rob
Karakia Whakamutunga	Karakia Whakamutunga - Meeting end	Rob