



**TE KURA O TE TAUAWA
HALSWELL SCHOOL**

**Halswell School PTA
AGM minutes Tues 05/04/2022**

Present: Michelle, Anna, Leena, Helen, Stuart, Andrei Moore, Emily Hicks, Tania Shuker, Kirsty, Claire W, Emily, Becky, Gemma, Melinda, (Alice Eastwick & Bronwyn Dixon -staff reps), Claire H, Charmain, Yvette.

Apologies: Giarne, Heather, Natasha.

- **Minutes of AGM 13/04/21-** accepted as true & correct : Stuart, seconded: Kirsty

- **CHAIR ANNUAL REPORT - Michelle & Anna**

Michelle and Anna prepared the Chair report, read by Anna.

Full report details **attached** to the minutes.

Moved: Michelle, Seconded: Gemma

- **FINANCIAL REPORT - Helen**

Halswell PTA is solvent. Balance of **\$ 44 K**

Gross Annual Profit made \$28 K

\$2500 donation by Fernanda Hammett from Harcourts.

\$42 K donated to school = new BBQ area + targeted resource list

Figures are approximate, Full report details **attached** to the minutes.

Moved: Helen , Seconded: Kirsty

- **FUNDRAISING REPORT - Leena**

Leena prepared and read the Fundraising report.

Full report **attached** to the minutes.

Moved: Leena, Seconded: Anna

- **CONSTITUTION changes - Michelle**

1. Communications coordinator - redundant **role to be removed** as Michelle is currently happy to do this. **Passed** by majority vote.
2. AGM **Date change** from February to March. **Passed** by majority vote.
3. **Quorum change** from 5 to 8 (minimum number of people attending for meeting to be viable). **Passed** by majority vote.
4. **Add Fundraising Report** to the required reports for AGM. **Passed** by majority vote.

- **RESIGNATIONS - none**

- **APPOINTMENTS**

Position	Nomination	Nominated by	Seconder
co-Chair	Michelle Grant	Leena	Gemma
co-Chair	Anna Cron	Leena	Gemma
Fundraising coordinator	Leena Budhia	Anna	Kirsty
Treasurer	Helen Li	Kirsty	Leena
co-Treasurer	Belinda Goldie* tbc next meeting		
Secretary	Yvette Cundy	Anna	Gemma

All approved without opposition.

AGM closed at 7:36 pm.